

Narrative Data Entries

Safety Hazard/Mishap Reporting System - FOR OFFICIAL USE ONLY

Event Narrative / Lessons Learned / Recommendations

Enter a narrative explaining the event, any lessons learned and recommendations for corrective action or prevention. Do not use names or personal identifiers in the text.

Who, What, When, Where and Why?

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Activities

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The Narrative should contain any Lessons Learned, as well as Recommendations for Corrective Action or Prevention.

Narratives must NOT contain Privileged information, or personnel identifiers, e.g. Name, SSN, etc, subject to the Privacy Act.

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OK, What Really Happened?

Describe the circumstances or chain of events that resulted in the mishap.

Narrative Fields are not restricted in size, unless indicated.

